

11th September 2020

County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Dear colleagues

Re: North Wiltshire School Build Design - Co-production Workshops

The work with Willmott Dixon, our main contractor for the North Wiltshire School building development, has reached an exciting point as we move from the briefing stage to the design stage. This means that Willmott Dixon have understood the outline brief we gave them and are now ready to start the more detailed design work.

We are committed to working together with children, parents, carers, school staff and other interested parties throughout this project. This is so important because we need to make sure, together, that the building development works for the people who will be using it.

One of the ways we are going to work together is to run a series of co-production workshops between September and January. Due to Covid-19, regrettably, we will not be getting together in person for these workshops as we would have liked, at least in the short-term, but we will use video conferencing. These workshops will give us the opportunity to listen to your views and have valuable conversations together about key aspects of the design. The workshops will each have a theme and you are welcome to attend as many or as few as you wish.

Whilst we will be talking about buildings on the Rowde site, it is vital that we learn from the valuable experience of a wide range staff across all three sites, so whether you're a teacher, a teaching assistant, you work in the office, or you work in any role across our sites, we'd encourage you to get involved. Please speak to your manager or school site head teacher if you would need support to free up your time to be able to attend.

Please find attached the timetable of our co-production workshops and the key themes that we will be exploring together. **Our first workshop is on 24th September 10.00 am – 12.30 pm, and will be repeated at 6.00 – 8.30 pm.** Later workshops will continue to be developed as we gather in feedback from the earlier sessions and will include further opportunities for evening participation, which will be publicised in advance.

To register to attend a workshop please e-mail us at SpecialSchools@wiltshire.gov.uk or contact Matthew Look, Senior Commissioner on 01225 718303 by the deadline date in the attached timetable. If you are registering for the session on 24th September, please indicate if you would like to attend the 10.00 am or 6.00 pm session. We are asking that you register in advance as we will be using video-conferencing to run these workshops, and instructions on how to join will be sent out to attendees in advance to the e-mail

address you supply, together with instructions on how to join the session. We will only use your e-mail address to share joining details and information for the workshops.

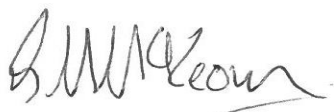
If you are unable to attend in this way, or can't make one or all of the sessions, there will be other opportunities to get involved and influence this work. We will be sharing key questions on our website and you can find the most recent updates here:

<https://www.wiltshire.gov.uk/local-offer-special-schools-development> . You can also contact us via e-mail to ask a question or share your views at SpecialSchools@wiltshire.gov.uk.

It is of course also really important that we involve the pupils at all three sites in planning for the new building, and how it will feel for them as they use it. We will be working with Willmott Dixon and the three school sites to engage with pupils in a range of ways including sharing models for them to look at, and talking about what makes a good day at school and a good environment to learn in.

We look forward to working with you on this next stage of the project, developing a building that will inspire and support the learning of our children. We look forward to meeting with you soon.

Yours faithfully



Sean McKeown
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Please register to attend via e-mail to SpecialSchools@wiltshire.gov.uk or contact Matthew Look on 01225 718303 by the deadline date below.

Date of workshop	Workshop Topic	Focus	Register to attend by
Thursday 24 th September 10.00 – 12.30 OR 6.00 – 8.30 pm	Where are we now: a day in the life of our schools	<ul style="list-style-type: none"> • What we already know • Site access • Drop off areas • Safety and creating a secure site • Link between site, curriculum, and quality teaching and learning. 	22 nd September
Thursday 8 th October 10.00 – 12.30	Where would we like to be	<ul style="list-style-type: none"> • Children and young people's experience and use of the new build • Meeting different needs • Making best use of space • Creativity and curiosity 	4 th October
Wednesday 21 st October 10.00 – 12.00	Health, wellbeing, and creativity	<ul style="list-style-type: none"> • Health and therapy at school • Use of art in our design • Pupil Voice feedback 	18 th October
Thursday 5 th November 10.00 -12.00	Bringing the outside in	<ul style="list-style-type: none"> • Landscape and protecting our site • Play and outdoor learning • The school at the heart of the community 	1 st November
Thursday 19 th November 10.00 – 12.00	What have we done so far?	Presentation and review of progress to date <ul style="list-style-type: none"> • Lessons learned • Have we got it right? 	15 th November
Thursday 3 rd December 10.00 – 12.00	Developed Design – Workshop 1	<ul style="list-style-type: none"> • Arrival spaces • Teaching Environments • Welfare • Dining/Halls • Staff Facilities 	29 th November
Thursday 17 th December 10.00 – 12.00	Developed Design – Workshop 2	<ul style="list-style-type: none"> • External spaces, landscape and play • Sustainability and Ecology • Community Use 	13 th December
Thursday 7 th January '21 10.00 – 12.00	Outcomes and Next steps	Presentation: opportunity to review progress to date and to reflect on the outcomes	3 rd January