

Advertisement requests need to be emailed to schoolbulletin@wiltshire.gov.uk by 10am on a Thursday and will appear on the careers website the following Tuesday. **Please do not email individual recruitment team members.** Adverts can be scheduled to go live on a particular date and will continue to run through school holidays.

Type of advert/package	Basic <input type="checkbox"/>	Standard <input checked="" type="checkbox"/>	Premium <input type="checkbox"/>
Name of School/Academy	Larkrise School		
Full Job vacancy title	Mid Day Supervisory Assistant (MDSA)		
Please select a category	Schools - Teaching <input type="checkbox"/>	Non-Teaching <input checked="" type="checkbox"/>	Headteacher <input type="checkbox"/>
Address	Ashton Street, Trowbridge, Wiltshire, BA14 7EB		
Salary range	Grade C Spinal Point 3 – Annual Salary £18,065 pro rata		

This is not a Wiltshire Council vacancy therefore please contact the school direct for further information.

Job advert

Larkrise Special School caters for pupils with a wide range of special educational needs including young people who have SLD/ASD/PMLD. The school serves a large community including Trowbridge, Westbury, Melksham and Devizes. The age range is from 4 – 19 years of age.

The school has a friendly and caring ethos. It has a good reputation in the community and is popular with parents and professionals who work alongside the school.

We are looking for a permanent Mid-Day Supervisory Assistant to work Monday – Friday for 7.5 hours per week, term time only. Some student personal hygiene duties are a part of this role. Experience of working within a Care background would be an advantage, but not essential. This is an interesting role, where the MDSA plays an important part in shaping positive outcomes for students around the lunchtime period. This might include your assistance in the dining room, classroom or playground for example.

Training in basic Food Hygiene will be a requirement and is well supported.

We can offer:

- Enthusiastic students and staff
- A friendly and supportive school community
- An inclusive and caring ethos
- Relevant training

Hours of work: Part time – 7.5 hours per week (Monday to Friday 12 – 1.30pm)

Contract type: Permanent

Closing date (and time): Monday 25th March 2019

Interview date: w/c 1st April 2019

Commencement date: As soon as possible

Additional information

If you are committed to making a difference to young people's lives and want to be part of a dynamic team then why not find out more. Full details and an application form available on our website at www.larkriseschool.co.uk or contact the school for more details (01225 761434).

Larkrise is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a full Disclosure and Barring Service check before appointment is confirmed.

Advertising packages (please refer to attached document for more info)

Basic – Advert placed on the careers website. **(standard price)**

Standard – Careers website, social media coverage and advert placed on Southwest jobs **(extra £20 per advert)**

Premium – Careers website, social media, Southwest Jobs and an apply button* **(extra £35 per advert)**

Executive – Coming soon!

*Login provided to download all applications received and send to your email address

The cost of a single advert entitles you to up to 4 weeks of continuous advertising. **Closed adverts to be re-advertised are charged as a new advert.** Adverts can not be combined. All adverts automatically close at 12am CET.

Please note that currently logos/pictures are not supported by the careers website but we are looking are ways of incorporating this into the website at a later date. We are able to upload attachments to your advert including application forms please include these in your email and advise clearly they are to be attached.

We recommend you check your advert text clearly on the expected live date and alert us immediately of any amendments. The information you include in the pro-forma will appear on the website how it is written we therefore suggest you limit the use of abbreviations to ensure the candidate can use the website search facilities effectively.